

SEASIDE SCHOOL DISTRICT 10
Regular Meeting of the Board of Directors
Tuesday, August 14, 2018 — 6:00 pm
District Administration Office
1801 South Franklin Street, Seaside, Oregon

PRESENT:

Board Members: Chair Steve Phillips, Lori Lum, Brian Taylor, Mark Truax, Hugh Stelson

Administration: Superintendent Sheila Roley, Business Manager Justine Hill, Principals Jeff Roberts, Natalie Osborn and Juliann Wozniak, Assistant Principals Steve Sherren, Jason Boyd and Jeremy Catt, Special Services Director Lynne Griffin, Curriculum Director Sande Brown

Guests: Jessica Smith, Jim Henry, Amy Fredrickson, Tamara Taylor, John Meyer

CALL TO ORDER

Chair Steve Phillips called the August 14, 2018 meeting of the Board of Directors of Seaside School District 10 to order.

ESTABLISH QUORUM

A quorum of the Board was present.

DELEGATIONS/GUESTS

Chair Steve Phillips welcomed the guests attending the meeting and explained the procedure for bringing a subject before the Board.

APPROVAL OF MINUTES – Exhibit A

8-1 A motion to approve the minutes of the June 19, 2018 meeting of the Board of Directors as presented was made by Mark Truax and seconded by Brian Taylor. The motion carried unanimously.

CORRESPONDENCE – None

CHECK LISTING AND APPROVAL – Exhibit B

8-2 A motion for approval of payment of the bills submitted on the check listing (Exhibit B) was made by Brian Taylor and seconded by Mark Truax. There was discussion. The motion carried unanimously.

ACTION ITEMS

Personnel — *Board Member Mark Truax*

Employment: Seaside High School Extended Duty – Exhibit C

Drama – Susan Baertlein 0.5 FTE
Drama – Ann Susee 0.5 FTE
Activity Coordinator – Jim Poetsch 0.5 FTE
Activity Coordinator – Anne Lynes 0.5 FTE
Future Business Leaders of America – Mike Verhulst
Music (Vocal) – Kimber Parker
Music (Instrumental) – Terry Dahlgren
Yearbook (Seabreeze) – Amy Rider
Girls Soccer Assistant Coach (fundraised) – Peter Shepherd

- 8-3 A motion was made by Mark Truax and seconded by Hugh Stelson for approval of the recommendation submitted by Seaside High School Principal Jeff Roberts and Athletic Director Aaron Tanabe to hire for the above listed extended duty positions for the 2018-2019 school year. The motion carried unanimously.

Employment: Elementary Extended Duty – Exhibit D

P-3 Coordinator – Erin Miller
STEM Coordinator – Ami Hirsch
Title I Grant Coordinator – Ann Brown
Gearhart Elementary Building Coordinator – Eva Hague

- 8-4 A motion was made by Mark Truax and seconded by Brian Taylor for approval of the recommendation submitted by Elementary Principal Juli Wozniak to hire for the above listed extended duty positions for the 2018-2019 school year. The motion carried unanimously.

Employment: Broadway Middle School Extended Duty

Cross Country Coach – Jesse Parker
Volunteer Football Coach – Dylan Clouse
8th Grade Volleyball Coach – Jane Forman

- 8-5 A motion was made by Mark Truax and seconded by Lori Lum for approval of the recommendation submitted by Broadway Middle School Principal Natalie Osborn to hire for the above listed extended duty positions for the 2018-2019 school year. The motion carried unanimously.

Election of 2018-2019 Board Officers

It was determined that this agenda item was included in error. Board officers are elected every two years, and elections were held in August of 2017.

Job Descriptions

Athletic Director (revised) – Exhibit E

- 8-6 A motion was made by Mark Truax and seconded by Hugh Stelson for approval of revisions, as presented, to the Athletic Director job description. The motion carried unanimously.

Culinary/Pro-Start Adviser (new) – Exhibit F

- 8-7 A motion was made by Mark Truax and seconded by Brian Taylor for approval of a new job description, as presented, for Culinary/Pro-Start Adviser. The motion carried unanimously.

Comprehensive Sex Education Plan – Exhibit G

Superintendent Sheila Roley reminded the Board that in the spring, they approved adoption of Sex Education *curriculum*, but that ODE has requested that Boards also approved *plans* for the new Sex Education curriculum.

Curriculum Director Sande Brown presented the Sex Education Plan document and gave an overview of what it contains. She explained that the purpose of the document is to define how, as a District, we will be instructing, who will be instructing, etc. There were questions from the audience and discussion was had.

- 8-8 A motion was made by Mark Truax and seconded by Hugh Stelson for approval of the Comprehensive Sex Education Plan, as presented. The motion carried unanimously.

Strategic Planning

Beliefs and Values Statement – Exhibit H

Superintendent Sheila Roley introduced Board member Lori Lum as a representative of the Strategic Planning Committee. Lori Lum gave a brief overview of the strategic planning process and the work that is being done, then she read the proposed Beliefs and Values Statement.

- 8-9 A motion was made by Mark Truax and seconded by Brian Taylor for approval of the Beliefs and Values Statement, as presented. Discussion was had. The motion carried unanimously.

Mission Statement – Exhibit I

- 8-10 A motion was made by Mark Truax and seconded by Hugh Stelson for approval of the Mission Statement, as presented. The motion carried unanimously.

REPORTS, DISCUSSION, AND INFORMATION

Administrative Reports

Introduction – Superintendent Sheila Roley introduced new Special Services Director Lynne Griffin.

In-service Week — Curriculum Director Sande Brown reviewed the in-service week schedule. The all-staff breakfast, which will be prepared and served by the board members and administrators, is on Monday, August 27 at 8:00 am at Seaside High School. During the breakfast there will be introductions of new staff by the building principals followed by a brief overview of several topics. The new teacher luncheon is on Wednesday, August 29 at 12:00 pm at the District Office followed by an orientation at 1:00 pm. During the week, staff will be involved in first aid classes, staff meetings, curriculum training, kindergarten assessment training, as well as, various other staff trainings.

Administrator Reports - Principals Jeff Roberts, Natalie Osborn and Juliann Wozniak; Assistant Principals Jason Boyd and Jeremy Catt provided the Board with reports on various activities and subjects

(e.g., SEPRD summer program, Kinder Camp, student registration, fall sports, courtyard garden at SHS). Lynne Griffin expressed her excitement at joining the Seaside School District.

Charter School Report – Cannon Beach Academy (CBA) Director Amy Fredrickson (formerly Moore) announced that it is the one year anniversary of the CBA, that she and her staff are very proud of their first year student test scores, there was a recent volunteer work party to take care of some grounds and custodial duties, and that the CBA has received a US Bank Play grant and a grant from the City of Cannon Beach for emergency preparedness and food service.

New School Construction Project - Project Manager Jim Henry gave a Board update on the progress of the school construction project. The Cost Estimate on 50% Construction Drawing Set has been completed. Spending is still below estimates, but should pick up very soon. Because we are still waiting for approval of a environmental permit from the Army Corp of Engineers, the construction of the road that will connect to the Heights parking lot has been deferred and construction traffic continues to use the Beerman Creek access. Preparation has been underway to be ready to pour the new building foundation prior to the rainy season, as this will be critical to continuing building construction through the winter.

Summer Food Service Program – Head Cook Jessica Smith gave a brief report on the success of the summer feeding program that takes place at Broadway Middle School. Chartwell’s Coordinator Tamara Taylor expressed her appreciation for the support and involvement of building administrators in the food service program.

OTHER

Chair Steve Phillips announced that there will be a public Ground Breaking event for the new school buildings on Saturday, September 15, 2:30-4:00 pm, in the Seaside Heights Parking area. The event will include a free BBQ and construction equipment selfies.

There being no further business, the regular Board meeting was adjourned.

Leslie Garvin
Executive Secretary